FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00142043-G **Type of Permit:** FILMING **Release Date:** 10/23/2018

Production Company STRAIGHT UP PRODUCTIONS, LLC

Insured Company Name NOT A VALID POLICY

Contact Phone No. 1 310-903-3576
Contact Phone No. 2
Fax
Address 11124 BURBANK BLVD #105
NORTH HOLLYWOOD, California
91601

Production Title STRAIGHT UP

Type of Production Feature

Producer James Sweeney

Director James Sweeney

1st AD John Baumgartner

Production Manager Jerry terHorst

FilmL.A. Coordinator Carri Stevens

Location Manager Jerry terHorst
Primary Phone Mobile - 310-903-3576
Secondary Phone

Location Assistant N/A N/A
Primary Phone Mobile - N/A
Secondary Phone

Fees

LAPD SECSD OFFICERS $0.00

Total Permit Fee $0.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00142043-G	**Location Manager**	Jerry terHorst
Production Company	STRAIGHT UP PRODUCTIONS, LLC	Primary Phone	Mobile - 310-903-3576
Insured Company	NOT A VALID POLICY	Secondary Phone	
Production Title	STRAIGHT UP		

Location Address 1874 Hillhurst Ave, Los Angeles, CA, 90027

Location Name LIBRARY

Location Type Library

Film Dates 9/9/2018 - 9/9/2018 09:00 - 17:00 1 day

Open or Closed to the Public Closed

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic

Equipment on Location

Type	Quantity
Cast/Crew vehicles	14
Generator	1
Vans	2

Personnel on Location

Type	Quantity
Cast	2
Crew	20

Filming Activities Interior Dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 594 **Grid:** A3

Coordinator Note THE FILM CREW MUST FOLLOW THESE PROCEDURES: An LAPL Security Officer, LAPL Filming Coordinator (if present), and Location Manager will do a Pre-Filming and a Post-Filming walkthrough; The Library reserves the right to add additional Security Officers to the Filming event if it deems that it is necessary to protect the Librarys interests or property; Film crew is responsible for any and all damages incurred by its crew members during Filming -- whether it be on or off Library property.

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INTERIOR: No equipment related to filming (including crew catering services) should be plugged into the Librarys power source(s). Film crew will be advised to bring their own power source; No lights, equipment, or carts may be leaning on the interior or exterior of the Library building or other Library property, unless approved in the memo (also applies to exterior); There is no access to public WiFi outside of Library hours; All cables must be taped down a minimum of every 6 inches in foot traffic areas (as necessary); Library entrances cannot be blocked or closed during public hours. Any temporary closures must be arranged with the Library / Filming Coordinator in advance (also applies to exterior); Black / Yellow protective covers placed over cables in all walkways and doorways (as necessary); No Library books, materials, or equipment may be moved unless a Librarian or Library staff has been assigned to the shoot. On occasion, some furniture may be moved, this should be noted in the memo and by the end of the shoot everything should be returned to pre-shoot conditions; Only a GSD Electrician / Engineer can manipulate / program lighting and remove light bulbs; (also applies to exterior); The film crew cannot alter Library property: this includes drilling, taping, or removal of items (also applies to exterior); There is no food or drinks allowed within the Library. Water is acceptable; No fog machine is allowed .

Coordinator Note Any requests by the film crew not mentioned in the memo must receive approval before any changes are made. The Security Officer must contact one of the following:
Janet Lavilles (213) 228-7467 or 213 280 6843 c
Brenda J. Breaux (213) 228-7558 or (213) 859-1393 C

Coordinator Note X (X)* Security Officer(s) at the rate of $82 per hr (with a minimum of 4 hours) and a Librarian at the rate of $ 82.00 per hr has been assigned for the duration of this Filming. Filming Crew must provide at least a twenty-four (24) hour notice of cancellation, otherwise they will be charged for the total amount of time scheduled. For any issues regarding Security Officers, please contact (213) 228-7173.

*This number is based on the total amount of cast and crew estimates provided by the Filming Company. Should this amount be substantially different than the agreed upon number, the Library reserves the right to bring additional Security Officers and/or Filming Coordinators at cost to the Filming Company.

Coordinator Note EXTERIOR: Only vehicles with valid permits are allowed to park in the handicapped (blue) parking spaces (no equipment allowed); No vehicles or equipment may block the book drop(s) or driveway; Craft Services or Snacks may only be placed in the Librarys Community / Event room or outside of the Library.

CENTRAL LIBRARY: Equipment cannot block or impede patron traffic. Any

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equipment lying on the walkway that is not immediately noticeable must be clearly marked or highlighted (with a cone, a sign, or anything that can draw attention to its presence).

Coordinator Note

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Janet Lavilles (213) 228-7467 or 213 280 6843
Brenda J. Breaux (213) 228-7558 or (213) 859-1393 C
BASICS:
The Library does not charge a location fee, however certain personnel are required depending on the scope of the Filming. Each personnel goes for a rate of $82 per hour for a minimum of four (4) hours.
MANDATORY
Security Officer (MANDATORY)
Librarian (Mandatory for this shoot)

Coordinator Note

OPTIONAL or MANDATORY (depending on needs)
GENERAL SERVICES DEPARTMENT (GSD): none
GSD Technician Heating, Ventilation & AC Control (requested for AC to be left ON)
LA FIRE DEPARTMENT: None
Fire Marshall : None
The Library provides general house lights, however the crew is allowed to put gels or cover over the lights to dim them. It is advisable to request a General Services Department (GSD) Technician if you wish to alter or turn off the house lights (GSD technicians must be requested prior to the Filming, it cannot be requested on the day of). A GSD technician costs $82/hr with a minimum of 4 hours.
No food or drinks are allowed in the Library (except for water). All food or drinks (and craft services) must be outside the Library or at a pre-designated area.
The Library does not allow plugging into the power grid. Filming cast & crew must bring their own power source (I.E. Generator).
The Library does not provide WiFi or printing services during Filming.

Coordinator Note

EXTERIOR SHOTS ONLY.
Do not block handicapped parking or book drops.
Do not block handicap ramp.
Do not block emergency exits.
No lights, equipment, or carts may be leaning on the interior or exterior of the Library building or other Library property.
Controlled stops to be monitored by Security Officers.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Summary Information — Location

Location 1 of 1

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Parking Notes
Parking lot on-site

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